

Kingscote Parish Council

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Kingscote Parish Council Meeting

7.30pm, Tuesday 11th March 2025 at Kingscote Village Hall.

Draft Minutes

Meeting commenced at 7.35pm

Present; Councillors T Wooldridge (Chair), B Calland (Vice-Chair), S Teague, District Cllr. T. Slater.
County Councillor S. Fifield, Clerk Mr. S. Hale

- 25.00 Apologies for absence were accepted from Cllrs. S. Tattersall and R. Gale.
- 25.01 There were no declarations of interest for agenda items.
- 25.02 Council resolved to approve the minutes of the meeting on 14th January 2025.
- 25.03 No members of the public were present.
- 25.04 No report for this meeting from County Councillor S. Fifield.
- 25.05 No report for this meeting from District Councillor T. Slater.

Finance

- 25.06 Council noted that HugoFox webhosting has been set up as an annual direct debit.
- 25.07 Council noted the precept demand was submitted to CDC in good time.
- 25.08 Council noted the approved budget for 2025 – 2026 has been published on the PC website.
- 25.09 Council considered our insurance position and resolved to delegate the matter to the clerk
- 25.10 Council noted the clerk transferred £10k into a 32-day notice savings account as agreed at the last meeting.
- 25.11 Council noted the clerk's application for a new domain name of kingscoteparishcouncil.gov.uk was successful, and this has been applied to our website, along with the old domain name until that expires.
- 25.12 Council noted the clerk has successfully completed the Ascentis, SLCC Level 3 Certificate in Local Council Administration (CiLCA), and the council has all 5 of its seats (at least two-thirds) filled as elected positions. Council resolved that they meet the eligibility to use the General Power of Competence and that henceforth, they intend to do so.
- 25.13 Council resolved to award a one scale point salary increase for the clerk in recognition of successfully completing the Level 3 CiCLA qualification. To take effect from 22nd February 2025.

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- 25.14 In order to ensure maximum availability of the village defibrillators, council resolved to delegate authority to the clerk to purchase replacement defibrillator pads, and / or accessory kits, if and when they are used in an emergency.
- 25.15 Council noted the BBBF grant was received on 23rd August 2024 for village hall flooring. It needs to be used within 12 months of that date. Cllr Fifield joined the meeting.
- 25.15.01 Cllr. Fifield introduced himself and spoke about Highways issues and flooding. The issue of Ash-dieback at Bagath was raised.
- 25.16 Council noted the bank reconciliation and internal controls process undertaken by Cllr. Wooldridge. All councillors had view access to the documents in advance of the meeting.

Bank Reconciliation - 6th March 2025			
01/04/2024 - Lloyds Balance			£14,241.77
Cashbook			
Total income			£6,758.25
Total expenditure			£6,504.05
Balance			£14,495.97
Represented by Lloyds Accounts			
Lloyds Community Account			£1,813.62
Lloyds Instant Saver Account			£2,656.01
Lloyds 32 Day Notice Account			£10,026.34
Balance			£14,495.97

- 25.17 Council noted the following receipts & ratified payments since the last meeting.

Date	Receipts	
09/01/2025	Gross interest - instant access	£6.63
15/01/2025	Wayleaves - National Grid	£3.93
10/02/2025	Gross interest - instant access	£3.74
03/03/2025	Gross Interest - 32 day notice account	£26.34

Date	Payments	Net	VAT	Gross
16/01/2025	Fasthosts webhosting - Kingscoteonline	£5.00	£1.00	£6.00
20/01/2025	Internal transfer from current account to Instant saver - £4,840.10			
	PATA Payroll Q3	£31.85	£0.00	£31.85
	Internal transfer from instant saver to 32 day notice £10,000.00			
27/02/2025	Hugo Fox webhosting - annual direct debit	£119.88	£23.98	£143.86
17/02/2025	Fasthosts webhosting - Kingscoteonline	£5.00	£1.00	£6.00
28/02/2025	Lloyds bank charges	£4.67	£0.00	£4.67

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Planning – Council considered the following planning matters.

- 25.18 Reference 25/00038/FUL
Application Validated Wed 08 Jan 2025
4 Lower Hazlecote Cottages Kingscote GL8 8XX
Proposal Erection of single and two storey side extension to dwelling
Status Application Permitted
- 25.19 Reference 25/00333/FUL
Application Validated Tue 18 Feb 2025
Upper Hazlecote Cottage Hazlecote Farm Lane Kingscote GL8 8XX
Proposal Erection of replacement self-build dwelling
Status Awaiting decision

Highways

- 25.20 Hazelcote Lane, repair work deficiencies – poor Highways work will be readdressed by the end of the financial year.
- 25.21 Walled Garden Junction – Highways Manager contacted about the poor standards of work at this location. A full patching repair has been promised.
- 25.22 Council noted the dangerous missing inspection cover at B4058 / Windmill Lane has finally been replaced by the utility company.
- 25.23 Two new lidded salt bins have appeared in Bagpath. Clerk to work with Cllr. Calland to identify suitable locations, and have them relocated by Highways as necessary
- 25.24 Council to note the clerk has reported the 2 unattached road signs at the junction on the west side of the A4135. Highways are attending to it.

Other matters

- 25.25 Village Hall update - Cllr. Wooldridge informed that VHC plan to add an addendum to their constitution stating they will insure the building and contents. VHC are also going to define their status as managing trustees alongside the parish council as custodian trustees.

25.26 **Matters arising (no decisions can be made on such matters).**

- 25.26.01 A 12-month old FixMyStreet report of a damaged and dangerous road sign at what3words location 5667119 has been passed to the County Councillor for action.
- 25.26.02 Drain going under the side road at Hunters Hall has blocked. Highways and a local farmer previously cleared the drain by cutting a large ditch which is now full of leaves. Needs digging out again. Cllr Wooldridge to send a photo and what3words location to the clerk.
- 25.26.03 Contrary to warning messages, Kingscote online website is safe to visit. It is undergoing maintenance.

- 25.27 **Next Meeting** (second Tuesday, every other month)
8.00pm Tuesday 13th May 2025. Parish Council AGM.

Meeting Concluded at 8.40