

Kingscote Parish Council

kingscotepec@gmail.com
www.kingscoteparishcouncil.co.uk

Kingscote Parish Council Meeting

7.30pm, Tuesday 12th November 2024 at Kingscote Village Hall.

Minutes

Meeting Commenced at 7.32.

Present; Councillors B Calland (Vice-Chair), R Gale, S Tattersall, S Teague. District Councillor T. Slater, Clerk Mr. S. Hale.

- 24.110 Apologies for absence from Councillor T. Wooldridge were accepted.
- 24.111 No declarations of interests for agenda items.
- 24.112 Council resolved to approve the minutes of 10th September 2024.
- 24.113 No members of the public were present.
- 24.114 No report from County Councillor S. Hirst.
- 24.115 Monthly reports from District Councillor T. Slater have been received and circulated. New refuse collection rounds have initially been poorly managed but this is now settling down and a satisfactory level of service has resumed.

Finance

- 24.116 Council resolved to approve a payment of £45.75 towards the clerk's annual membership of the Society of Local Council Clerks (SLCC).
- 24.117 Council resolved to remain with Lloyds Bank following account conversion to a Community Account. The clerk was given delegated authority to pay bank charges as required.
- 24.118 Council resolved to approve the 2024 / 2025 national pay award.
- 24.119 Council resolved to appoint Mrs. Irena Litton as its internal auditor for 2024/2025. Mrs Litton was deemed to be competent and independent of the council. Her fixed fee of £200 was approved.
- 24.120 Council considered and resolved not to award a grant to the Citizens Advice Bureau. As a compromise, the council chairman is to be asked to raise the charity profile in the next Forerunner article.
- 24.121 Council resolved to authorise the purchase of 2 new defibrillator batteries from the BBBF grant. A budget of £550 was approved and delegated to the clerk to facilitate.
- 24.122 Council considered the mid-year expenditure review.
- 24.123 Council gave initial consideration to the draft budget for 2025 / 2026. This will be decided upon at the next meeting in January.

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24.124

Council noted the bank reconciliation and internal controls process as undertaken by Cllr. Tattersall and the clerk. Councillors all had access to the online financial documentation folder.

Bank Reconciliation - 7th November 2024

Lloyds balance - 1st April 2024 £14,241.77

Cashbook

Total income £6,704.58

Total expenditure **£4,821.34**

Balance £16,125.01

Lloyds Accounts

Lloyds Treasurers Account £8,332.50

Lloyds Instant Saver Account £7,792.51

Balance £16,125.01

24.125

Council noted the following receipts & ratified payments since the last meeting.

Date	Receipt	Amount
09/09/2024	Gross interest	£6.61
19/09/2024	Second precept instalment	£1,265.00
09/10/2024	Gross interest	£6.40
17/10/2024	CIL Payment	£162.71

Date	Payments	Net	VAT	Gross
16/09/2024	Fasthosts webhosting - Kingscoteonline	£5.00	£1.00	£6.00
30/09/2024	PATA Payroll for 2nd quarter	£16.85	£0.00	£16.85
	Clerk net pay Q2, mileage & HW Allowance			
	Parking - Gloucester Archive Hub	£3.50	£0.00	£3.50
07/10/2024	HMRC PAYE Q2			
14/10/2024	ICO registration	£35.00	£0.00	£35.00
16/10/2024	Fasthosts webhosting - Kingscoteonline	£5.00	£1.00	£6.00

Planning – Councillors considered the following planning matters.

24.126

Reference 24/03001/FUL

Application Validated Fri 11 Oct 2024

Calcot Manor Calcot Kingscote Tetbury Gloucestershire GL8 8YJ

Installation of a roof-mounted solar energy scheme

Status Awaiting decision

24.127

Reference 24/02578/TCONR

Alternative Reference PP-13314300



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Validated Mon 02 Sep 2024

Post Box 11M From 15 On Windmill Lane 11 Kingscote GL8 8XY

1. Burgundy Maple in corner of our garden next to our garden wall and our shed. It faces out onto an open field. Reduce by up to 1/2 the crown.

2. Ornamental Cherry next to garden wall and also facing out onto open field.

Reduce by 1/3 - 1/2 the crown.

Both works will allow more light into our garden and sunlight onto the house itself

Status 2nd October 2024 – Decided, no objection.

24.128

Reference 24/02446/FUL

Validated Fri 30 Aug 2024

Ashcroft Farm, Ashcroft Road, Bagpath, Kingscote. GL8 8YF

Regularise alignment of domestic curtilage associated with Ashcroft Farm (part retrospective)

Status 1st October 2024 – Decided, application permit

24.129

Reference 24/02294/TCONR

Validated Wed 07 Aug 2024

Postbox 11M From 15 15 Windmill Lane Kingscote GL8 8XY

1. Burgundy Maple in corner of our garden next to our garden wall and our shed. It faces out onto an open field. Reduce by up to 1/2 the crown

2. Ornamental Cherry next to garden wall and also facing out onto open field.

Reduce by 1/3 - 1/2 the crown

Status 11th September 2024 – Decided, no objection.

24.130

Reference 24/02091/FUL

Validated Mon 22 Jul 2024

22 Kingscote Tetbury Gloucestershire GL8 8XY

single storey extension to garage building to form home office

Status 17th September 2024 – Decided, application withdrawn

24.131

Reference 24/01616/FUL

Validated Fri 28 Jun 2024

Scrubbets, Bagpath, Tetbury, GL8 8YG

Change of use of land from agricultural to residential and conversion and extension of existing barns to form 1. no dwelling house and annex.

Status 31st October 2024 – Decided, application permit.

24.132

The Hayloft – Council noted that a visit had been undertaken by Planning Enforcement. It appears that this is not a new property and that it used to be known as “The Cottage” prior to 2016 and is a converted farm building. More research is to be undertaken.

24.133

Jandacott – Council noted that a report identifying potential breach of previous, uncompiled with planning permission conditions has been submitted to CDC Planning Department by the clerk on behalf of the parish council.



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- 24.134 Council noted that correspondence had been received in relation to the grant of a certificate of lawfulness reference number 23/01064/CLOPUD. The clerk has dealt with this matter.

Highways

- 24.135 Hazelcote Lane deficiencies – Council noted the GCC Highways Manager will attend at Hazelcote Lane in the next couple of weeks to assess the standard of repairs to the issues previously reported by the clerk.
- 24.136 Overhanging trees obstructing the highway at Bagpath were reported to Highways on 13th July 2024. Work at height was not undertaken. Checks by GCC Highways Manager and the trees are on private land. Council noted that the manager will write to the landowner to raise the issue.
- 24.137 Council noted the unlawful road-signs at Vipers Lane have been reported to GCC Highways who swiftly investigated and caused them to be removed.

Other matters

- 24.138 Missed bin collections – This matter appears to have been resolved. NFA.
- 24.139 Village Hall update from Cllr. Wooldridge to be deferred to the next meeting.
- 24.140 Asset management day, 2nd November 2024 – Update. Both defibrillators are being regularly checked by Cllr. Calland and Cllr. Tattersall – All assets were checked and tidied up. Cllr. Teague will attend to the bus-stop interior roofing felt.

24.141 **Matters arising (no decisions can be made on such matters).**

A large patch of road surface needs attention near the entrance to The Walled Garden. Clerk to discuss with Highways.

A request is to be made to Highways asking for consideration of some resurfacing from next year's budget to be undertaken at Bagpath.

Highways to be thanked for installation of new grit bins in Bagpath.

24.142 **Next Meeting** (second Tuesday, every other month)

Tuesday 14th January 2025

Meeting concluded 8.05 pm

14/1/25