

# Parish Council Meeting 13th February 2024

## Minutes

**Meeting commenced at  
7.35pm**

- **Attendees;** Cllr. T. Wooldridge, (Chairman), Cllr. B Calland, (Vice-Chair), Cllr. R. Gale, Cllr. S Tattersall Cllr. S Teague.

5 members of the public

**23.103 Apologies for absence** from Parish Clerk, S. Hale. No other apologies.

**23.104** No declarations of interests.

**23.105** Minutes of the parish council meeting 13th December 2023 were approved.

**23.106** Public Participation (5 minutes per person)

Various parishioners raised issues as summarised in italics below.

*A member of the public asked if there had been a change in the application status for Jandacott.*

*Concerns were raised about whether the pile of waste that should have been removed from a previous building application, was safe in poor weather.*

*Concerns were raised that it represented a land slip danger.*

*A member of the public wanted to know whether the planning department has visited the site as requested by the Parish Council in relation to the certificate of lawfulness:*

*23/0164/CLOPUD Formation of a hard standing area for vehicle parking and the taking of access from the highway.*

*Questions were raised why this matter had not been decided as the expiry date was 9th May 2023.*

*Other members enquired whether an environmental survey had been carried out.*

*Concerns were raised about flooding problems onto the lane, and into the properties below as a result of hard standing areas being installed into a field and garden area.*

*Observations were made that the current drainage shows that water flows down the hill which indicated that this would also run down the new proposed access.*

*Concerns that this would exacerbate flooding problems.*

*The proposed access does not take into account that a topographical survey would need to be done and hasn't been done.*

*Opinions were offered that the topography of the site would make it impossible to access the field in the way that has been stated in the application.*

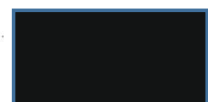
*Account has not been taken as to where cars parked currently in this area would now park.*

*There is no other place in the narrow single-track lane.*

*Two members of the public said that they had attended in relation to their own planning application in case anyone wanted to discuss it or needed further information.*

**23.107** No report from Gloucestershire County Councillor. S. Hirst.

**23.108** Report from Cotswold District Councillor T. Slater was circulated before the meeting and published on the website.



**23.109** Filming by a local film crew is in the process of being discussed with the local landowner but the parish council was informed that filming may be taking place over the Easter period in Kingscote and Conygre Woods

### **23.110 Policies & Procedures.**

- 23.110.1 Council reviewed and ratified the Declaration of effectiveness of internal controls.  
23.110.2 Councillors reviewed and completed annual GDPR checklists.  
23.110.3 Council reviewed and resolved to readopt the Asset Register.

### **23.111 Planning**

23.111.1 Reference 23/01064/CLOPUD

Received Tue 28 Mar 2023

Address Jandacott, Bagpath, Tetbury, Gloucestershire, GL8 8YG

Proposal Certificate of Lawfulness - Formation of a hard standing for vehicle parking and the taking of access to the highway.

Expiry date. Tue 28 Mar 2023

Status. Awaiting decision

At a previous meeting the council had decided to look into this application and see if it had any adverse effects on any planning conditions imposed as part of a previously submitted and authorised planning application. Cllr Calland reported that significant prior conditions imposed in the decision notice have not been met. Conditions 8,9,10 and 12 have not been carried out. The time frame for the landscaping and other works has not been met.

It was resolved that the clerk will write to planning again to point this out. In addition, attention will be drawn to the fact that some of these legal conditions will be overridden if **23/01064/CLOPUD** was permitted. The Councillors agreed that this should be done as soon as possible.

### **23.111.2 Reference**

#### **23/03911/FUL**

Application Received 12 Dec 2023

Application Validated 08 Jan 2024

Address. The Grove Kingscote Tetbury Gloucestershire GL8 8YN Various internal and external alterations to the existing dwelling. Erection of a new storage outbuilding and associated external works.

Status Approved with amendments.

Councillors were informed at the beginning of the meeting that the application had been amended to withdraw the outbuilding. The rest of the application has been permitted. The applicants have stated that they intend to reapply for permission for an outbuilding in the future.

### **23.112 Assets**

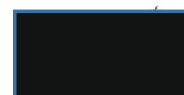
23.112.1 The annual review of assets was reported as follows.

The village hall boundary wall is leaning and needs repair

Wall Memorial condition good

Bus Shelter gutters need cleaning, Cllr Teague volunteered to undertake this, and the other Councillors gratefully accepted.

Telephone Box good



Kingscote Defibrillator good. Monthly check is being recorded by clerk.

Bagpath Defibrillator good. Monthly check recorded by clerk.

Council Laptop good

Kingscote noticeboard good

Bagpath noticeboard poor. This needs to be refurbished. Councillors discussed replacing the noticeboard back. Cllr Teague offered to look at this.

Councillors agreed that the asset review had been completed, ready for year-end report.

#### 23.112.2 Village Hall Wall report.

The clerk has arranged with the Cotswold Wardens that they will replace the wall if the council pays for the stone. It will be £500-600 to supply stone. This represents an amazing saving on the quotes that had been received of several thousand pounds. The council gave grateful thanks to the clerk for his successful efforts to achieve this saving for Kingscote. Richard Gale and Tony Wooldridge met with the chief Cotswold Warden at the Village Hall to look at the project. Cllr. Wooldridge attended the recent Village Hall committee meeting to explain the developments. The wardens will use the facilities of the hall whilst building the wall. The committee have also agreed to offer the use of the hall as a venue for warden meetings.

Councillors agreed to pre-authorise the clerk to purchase 6 bags of stone. It is hoped that work will begin in Spring. The height of the wall may be slightly lower and will be concrete capped. Local residents will be advised when the work is due to start.

#### **23.113 Highways**

23.113.1 Scrubbett's Lane Potholes The councillors discussed the state of the lane again. Some potholes had been filled in the autumn, but the road has rapidly deteriorated again. Photographs were shared. Councillors resolved to ask the clerk to make representations to Highways again.

23.113.2 Traffic Mitigation measures in Kingscote village have been taken. Slow and H lines have been painted on the road.

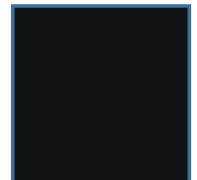
23.113.3 Councillors discussed 20 is plenty measures. Cotswold Council no longer support these signs. If the village wanted these signs they would have to be installed on private land. The council agreed to discuss this with interested residents whose properties adjoined the road.

23.113.4 Ash dieback continues to be a problem. 4 trees have come down over the winter. The Ash dieback team has been informed and a reply was received that indicated that it is unlikely that work will be scheduled in the near future. Cllr Calland reported that trees belonging to a local landowner at Bagpath Court had been checked and some felling had taken place. The landowner had been in touch to report this.

It was resolved by the councillors that the clerk should contact the Ash Dieback team again to inform them of a further fallen tree brought down by bad weather since our original concerns, and to urge them to prioritise further investigation as soon as resources allow.

23.113.5 The response from the council to the gate on Vipers Lane was discussed. It is a gated lane. The gate is lawful although does not need to be closed if not enclosing stock. A member of the public had contacted the council to report that their lack of mobility made it very difficult for them to get in and out of the car, as well as to open the gate.

23.113.6. The footpath at Kingscote Wood is still blocked. Cllr. Wooldridge has had discussions with the landowner. He received assurances that it will be reinstated as soon as possible.



23.113.7 Winter Resilience was discussed. The new grit bins have been installed. They have been filled. The old one at the end of Bagpath lane will be moved to the upper part of the lane where one has gone missing.

#### **23.114. Financial Matters**

23.114.1 Lloyds online banking update. Cllr Steve Tattersall has still not been able to gain access. It was resolved to ask the clerk and Cllr Tattersall to look at this.

23.114.2 The new precept demand has been acknowledged by CDC. It is for £5,060.

23.114.3. Councillor Tattersall reported on the Kingscote web hosting charges. He said the support charges can't be stopped until he speaks to the clerk. The clerk has access to emails and will need to provide codes to allow Cllr Tattersall to investigate. He recommended that the council don't need to move for the time being if we can avoid the special charge. He will contact the clerk.

23.114.4 Councillors agreed to authorise the following payments.

- Zurich insurance renewal £1,184.37
- 6 Tonnes of stone from Knockdown Quarry @£95.00 plus VAT per tonne

23.114.5 The Internal controls and bank reconciliation had noted a small error in the cash book reconciliation. Cllr. Tattersall performed the checks. This was reported to the clerk who will check and correct.

23. 114.6 The Council noted and ratified payments and receipts. The overpayment that had been notified by the clerk, was noted and will be made good in the fourth quarter.

#### **23.115. Matters Arising**

Councillor Calland reported that Mrs Ann Giddings was no longer able to continue litter picking along Scrubbett's Lane, a job she had done voluntarily for many years. It was agreed that she should be gratefully thanked for her services. Councillors discussed asking for volunteers to do some litter picking.

Cllr Calland reported that the council had been asked to report to CDC Highways that some signposts needed repairs. The one on the main road at the end of Barn Hill Lane has rusted through and come down. Windy Corner signpost is very rusty. The one on the main road also needs attention. Councillor Calland agreed to report these to Highways.

Councillor Calland also reported that a member of the public had asked the council to discuss traffic calming measures on Barn Hall Lane. It had been reported that traffic approaches Windy Corner too fast and there are concerns that an accident will happen. The council resolved to ask the clerk to enquire of Highways what they could do.

#### **23.116**

The next meeting is 7.30pm 23rd April 2024

The meeting ended at 9.35pm

Minutes taken by Councillor B Calland in absence of the Clerk.

