

Kingscote Parish Council

Kingscote Parish Council Meeting – 7.30pm, 23rd April 2024

Minutes

Meeting Commenced at 7.35pm

Present, Cllrs, T. Wooldridge (chairman), B. Calland (vice-chair), S. Teague, R. Gale and Clerk, Mr. S. Hale

- 23.117** Apologies for absence received and accepted from Cllr. S. Tattersall. T. Slater.
23.118 No declarations of interests were made by councillors.
23.119 Council approved the minutes of the meeting 13th February 2024
23.120 Public Participation 2 members of the public present to help with any questions the council may have regarding their planning application
23.121 No report from Gloucestershire County Councillor. S. Hirst.
23.122 Report received from Cotswold District Councillor. T. Slater, which was discussed and has been published on the website. It was noted with disappointment that Grumbold's Ash Ward has not been allocated any highway resurfacing work for the coming financial year.

23.123 Finance

- 23.123.1 Internal controls & bank reconciliation for year-end had been undertaken by Cllr. Wooldridge, and councillors confirmed they had access to the relevant online folder. Council resolved to approve the year-end bank reconciliation.
23.123.2 Council approved the year-end annual accounts summary and explanation of variances.
23.123.3 Internal controls & bank reconciliation from 1st to 14th April 2024 undertaken by Cllr. Wooldridge, and councillors confirmed they had access to the relevant online folder.
23.123.4 Council noted & ratified the following receipts & payments.

Receipts

05/02/2024	Wayleaves cheque deposit 500056			£3.93
09/02/2024	Gross interest on savings			£8.53
11/03/2024	Gross interest on savings			£8.53
19/03/2024	Cheque for walling			£816.00
09/04/2024	Gross interest on savings			£7.99

Payments

		Net	VAT	Gross
05/02/2024	Fasthosts Linux Support	£6.50	£1.30	£7.80
16/02/2024	Fasthosts webhosting - 14 February 2024	£5.00	£1.00	£6.00



Kingscote Parish Council

04/03/2024	Fasthosts Linux support	£6.50	£1.30	£7.80
18/03/2024	Fasthosts webhosting - 14 March 2024	£5.00	£1.00	£6.00
02/04/2024	Cotswold Stone Quarry	£336.00	£67.20	£403.20
	Zurich Insurance - year 3 of 3 renewal	£1,184.37	£0.00	£1,184.37
	Clerks net salary for Q4	£603.63	£0.00	£603.63
	PATA Payroll for 4th quarter	£16.85	£0.00	£16.85
08/04/2024	HMRC	£143.40	£0.00	£143.40

- 23.123.5 Council resolved to approve reimbursement of £11.21 + £2.24 vat for purchase of new defibrillator accessory pack made by the clerk.
- 23.123.6 Council resolved to approve reimbursement of £4.97 + £1.00 vat which is 25% cost of new ink cartridge for the clerk.
- 23.123.7 Council resolved to renew its GAPTC of annual subscription and make a payment of £72.76
- 23.123.8 Council resolved to approve payment of GAPTC internal audit fee of £180.00
- 23.123.9 Council noted and resolved to retrospectively ratify the purchase of 2 tonnes of Cotswold Stone from Guiting Power at an increased price of £168.00 per tonne + £33.60 VAT rather than the previously approved order from Knockdown Quarry.

Council also resolved to retrospectively ratify the decision of the clerk and chairman to purchase the 2 tonnes of more expensive stone in order to allow walling to continue.

Council resolved to reimburse the Cotswold Wardens for the following payments which they have made,

- One tonne of walling stone from Knockdown Quarry @ £95.00 + £19.00 VAT = £114.00
- Cement & ballast from Soils (HS) ltd @ £68.56 + £13.71 = £82.27

Clerk to have delegated authorisation to purchase stone and aggregate / cement as necessary to fulfill the walling projects requirements.

- 23.123.10 Council to note that the clerk's over-payment of salary in Q3 has been taken into account by PATA when calculating Q4 salary
- 23.123.11 Council noted the details of the Lloyds online banking complaint.
- 23.123.12 Council noted and resolved to accept the findings of the internal audit and the clerk was thanked for getting the council into a position where there were no unaddressed recommendations from the internal auditor.
- General reserves have already been adjusted.
 - Set of draft minutes on the website will be updated by the clerk.
 - Budget clarity and publication already addressed for 2024 / 2025



Kingscote Parish Council

- No actions to be reviewed at a future point.

23.124 Planning

23.124.1 The Hayloft, Bagpath - Council resolved to delegate authority to the clerk to submit a formal request for enforcement consideration to CDC regarding the planning status of The Hayloft, Bagpath.

23.124.2 Jandacott, Bagpath - Council to delegate authority to the clerk to submit a formal request for enforcement consideration to CDC regarding the unfulfilled planning permission conditions.

23.124.3 Council considered the following live planning applications.

Reference 24/00799/FUL (consultation expiry - 26th April)

Address 2 & 3 Ashcroft Cottages, Ashcroft Road, Bagpath, GL8 8YF

Proposal Change of Use of redundant farm buildings and existing cottage and erection of single-storey and two-storey elements to form single dwelling with housekeeper's accommodation - Variation of condition 2 (approved plans) of permission of 20/03057/FUL

Status Awaiting decision

Reference 24/00740/FUL (consultation expiry date 9th May)

Address Hunters Hall, Kingscote GL8 8XZ

Proposal Installation of 2no. electric vehicle charging stations and installation of associated cabling to internal point of supply

Status Awaiting decision

Reference 24/00741/LBC (consultation expiry date, 9th May)

Address Hunters Hall, Kingscote, GL8 8XZ

Proposal Installation of 2no. electric vehicle charging stations and installation of associated cabling to internal point of supply

Status Awaiting decision

Reference 24/00801/FUL (consultation expiry date 6th May)

Address 1 Ashcroft Cottages, Ashcroft Road, Bagpath. GL8 8YF

Proposal Change of use of former stable block attached to residential coach house and associated operational development including the demolition of no.2 lean to extensions (part retrospective)

Status Awaiting decision

Reference 24/00953/FUL (consultation expiry date 16th May)

Address The Grove, Kingscote. GL8 8YN



Kingscote Parish Council

Proposal Erection of single-storey open garage, two-storey detached garage and home office and associated works.
Status Awaiting decision

23.125 Assets

23.125.1 Village hall governance – Cllr. Wooldridge.

Cllr. Wooldridge advised that recent communications with the internal auditor and GAPTC VAT adviser highlighted that the existing relationship between the parish council and village hall management committee regarding the village hall is not clear enough or fit for purpose. The view was that the parish council is the custodian trustee and the village hall committee the managing trustees. This is not reflected in the trust documentation.

Council does not want to do anything to adversely affect its close working relationship with the village hall committee, but it was felt the situation should be properly reviewed and resolved to avoid any potential unintended consequences.

It was resolved that,

- the council would join the Gloucestershire Rural Community Council at a cost of £25 and take advantage of their specialist advisers.
- Council delegated to the clerk to consider and purchase, if necessary, the GRCC model policy at a cost of £35.00

23.125.2 Village hall wall

The wall is nearly finished and the council are very grateful to the Cotswold Voluntary Wardens for all the hard work they have put into rebuilding it.

The following resolutions were passed.

- Clerk to ascertain the final price of the wall and write to the parishioner who has made a significant donation towards costs to finalise that arrangement
- Clerk to contact the village hall committee to ask whether they would like to make a donation to the Voluntary Wardens.

23.125.3 Council to note that **regular checks of the defibrillators** are being completed and The Circuit updated. A recent query was raised on the village WhatsApp Group as to whether they are being checked and maintained and it was answered by Cllr. Calland.

23.125.4 **Bus shelter gutters** have been unblocked by Cllr. Teague.

Blocked highway drains in Kingscote have been cleared by Cllrs. Wooldridge and Teague.

23.125.5 **Bagpath noticeboard** was in a poor state of repair and has been rebuilt by Cllr. Teague.



Kingscote Parish Council

23.125.6 **Salt bins by the church and village hall** have still not been delivered by GCC Highways and the clerk will continue to chase.

23.126 Highways

23.126.1 Scrubbett's Lane potholes continue to be problematic with whole areas of road surface breaking away. Council resolved that the clerk will prepare a full report with photographs and send to Highways for their consideration. Clerk to ascertain if any county councillor is covering for Cllr. Hirst and ask them to intervene.

23.126.2 Ash dieback – Council was disappointed that the GCC Ash-dieback team did not consider Scrubbet's Lane to be a priority as it is a minor road. Cllr Calland said that as there is only one way in and out, this should be considered by the team. Clerk will make the Ash-dieback team aware of this and Cllr. Calland will ask residents to email the team with their concerns.

23.126.3 Rusty and poor condition signposts. Barn Hall Lane, Windy Corner and main road. Clerk to photograph and submit as defects to GCC Highways.

23.126.4 Barn Hall Lane traffic calming request. Cllr. Calland to speak with the parishioner reporting and explain that trying to get GCC Highways to address the Scrubbett's Lane defects was the council's priority at this time, due to the limited resources at GCC Highways disposal.

23.127 Other matters

A free portrait of the monarch has been received and will be considered at the parish council AGM.

23.128 **Matters Arising** – no expenditure can be agreed at this meeting.

A new round of 'Unsung Hero Awards' has been announced and council resolved that Cllr. Wooldridge should progress as agreed.

Cllr Wooldridge will make further attempts to get the obstructed footpath at Kingscote Wood cleared by the landowner.

Bagpath Church is for sale.

23.129 Date of next meetings –

All on Tuesday the 14th May 2024

Village Hall Committee Meeting – 7.00pm

Annual Parish Meeting - 7.30pm

Parish Council AGM - 8.00 pm

Meeting concluded at 9.15pm



14 May 2024